

BELLINGHAM BAY SWIM TEAM MEMBERSHIP WAITING LIST POLICY

Methods other than program growth must be employed to continue our improvement as a team given the finite quantity of water time available to us. We must sharpen our focus on program quality while maintaining a stable program size.

Goals:

- Minimize membership turnover or churn
- Keep the same members in the water at a consistent level throughout the year

Benefits:

- Team Cohesion
- Coaching Efficiency and Effectiveness
- Less non-value added management/administrative overhead
- Stable revenue

While BBST does not wish to turn away interested swimmers, because of the limited space people may be placed on a “waiting list” until sufficient space is available to accommodate the additional swimmer. The following Waiting List Policy has been developed.

The position of Membership Chair will be responsible for carefully managing two membership waiting lists. (The list manager must be a board member). This board member will work directly with the Head Coach to determine when and what swimming level can accept new swimmers. **The two lists include:**

1. Good standing returning BBST swimmers
2. New swimmers to program

Need to have more commitment from current membership.

1. Current swimmers will only be allowed to be absent for one month in duration for the short/long course season. This does not include high school swimmers during high school swimming season.
2. Swimmers must give coach/membership chair/treasurer 30 days written notice prior to any upcoming absences or else will be placed at the bottom of the waiting list. If a swimmer does not give 30 days written notice prior to inactivity, they will be responsible for payment of the full amount of monthly dues and fundraising obligation for time away.
3. Swimmers when not attending, will be expected to pay full rate to hold their spot on the team, or alternatively will be placed at the bottom of the waiting list. High school swimmers are exempt from this provision provided they the varsity rate during the high school season (Girls -Sept, Oct, Nov; Boys - Dec, Jan, Feb), or they will be placed on the waiting list.
4. The hold rate for the one month of planned absenteeism is \$40 for one month only.
5. Current membership will be informed of this policy 60-90 prior to the effective date of implementation. New members will be made aware of the policy which will take effect immediately upon joining the club.

Priority of moving swimmers up and off list:

1. BBST returning swimmers and their family members take priority
2. Dependent on what practice group has more openings/or is full
3. High school students may continue to pay the varsity rate and stay out of the water until the beginning of the month following the conclusion of the high school season before being placed on the waiting list.

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